

Township Zoning Administrator – Ben Oleson, Hometown Planning - (320) 759-1560

☐ Site Plan ☐ Map ☐ Other (specify).

A variance may only be granted by the Board of Appeals and Adjustments where the strict enforcement of the Zoning Ordinance will result in "practical difficulties." The applicant is responsible for establishing the existence practical difficulties regarding the particular property and that the request otherwise satisfies the requirements of the Zoning Ordinance. Whether or not "practical difficulties" exist is determined by the Board of Appeals and Adjustments considering all of the following seven factors. Please summarize the facts as to your property and alleged "practical difficulties" with regard to each of the seven factors, using additional paper and attachments, if necessary.

1. Facts showing that the requested variance would be in harmony with the general purposes and intent of the Zoning Ordinance.
2. Facts showing that the requested variance is consistent with the Town's Comprehensive Plan.
3. Facts showing that you propose to use your property in a reasonable manner not permitted by the Zoning Ordinance.

4. Facts showing that your dilemma is due to circumstances unique to your property which do not apply to other properties in the same zone or vicinity.
5. Facts showing that the circumstances causing the practical difficulties were created by someone or something other than you or the previous owners of the property.
6. Facts showing that granting of the variance will maintain and does not alter the essential character of the area or neighborhood.
7. Facts showing that the alleged practical difficulties involve more than just economic considerations.

Site Plan (or attach a separate drawing)

Include all structures and additions, well(s), and septic system(s) existing and proposed, on your property and label them. Also include all dimensions (including height) of the structures as well as all setbacks to property lines, lakes or rivers, roads, and any other pertinent setbacks. You may draw your sketch on an aerial photo so long as it is legible.

I hereby certify with my signature that all data on my application form, and any additional sheets, plans, and specifications, are true and correct to the best of my knowledge.

Applicant Signature

Date

TOWN USE ONLY

Date application received: _____ Application fee received: \$_____
Application complete: ☐ Yes ☐ No If No, the date written notice provided to
application of the additional information needed: _____
Date of complete application: _____

**Please return this permit application and a check for the application fee
made out to "Thorpe Township" to:**

Thorpe Township Zoning Administrator, Hometown Planning
203 Broadway Street, Alexandria, MN 56308