

Thorpe Township
Board of Supervisors Meeting Minutes
December 3, 2025

Present: Lorie Harrington (Supervisor), Isaiah Mooney (Supervisor), Dan Demoret (Supervisor), Janet Dixon (Clerk/Treasurer)

Opened at 6:18 pm

Minutes

- Janet emailed the minutes from the October 1, 2025, Board Meeting prior to the meeting for review.
- Lorie made a motion to approve the minutes as reviewed, Isaiah seconded, all approved, motion carried.
- Janet forgot to send the Oct. 1 Johnson Variance Meeting minutes, and will send them out for the February meeting.

Treasurer's Report

- With the motion to correct CTAS at the October meeting, Janet adjusted CTAS by -358.47, based on the September bank balance.
- Janet presented bank balances and cash control statements for September, October, and November, with October and November showing they balanced.
- Lorie made a motion to approve the treasurer's report, Isaiah seconded, all approved, motion carried.
- Janet presented the final draft of the 2026 budget.
 - Discussion on how much clearing Jeff did after the storm, and before the township asked him. Isaiah will let Jeff know he, Jeff, should wait until he hears from the township, or contact the township before he does extra work.
 - Dan made a motion to accept the budget, Isaiah seconded, all approved, motion passed.

Claims/Payroll

- Janet presented the claims and payroll. Isaiah made a motion to approve, Lorie seconded, all approved, motion carried.

Old Business

- IRS penalty – Received a letter with interest added to the penalty of Q4, 2022. Janet had not paid that penalty as there was a letter stating they need more time. Quarter 4, 2022 has been paid. All penalties have been paid.
- SLFRF funds – The portal will be open March, 2026, for closing out the funding.
- Cemetery
 - Since we are overbudget for 2025, Janet will wait until early 2026 to order the cemetery markers.

- Minnesota Paid Leave – The employer can take out up to 44% of the paid leave costs from the employees pay check, or can pay all of it. Dan made a motion that Thorpe Township will pay 100% of the paid leave costs, Lorlie seconded, all approved, motion carried.

New Business

- 2030 Agreed-Upon Procedures Audit – the township received a letter from Miller-McDonald who completed the 2025 audit stating they will not be doing the audits in the future. Janet will look for a new auditor.
- 2026 Calcium Chloride application – Janet will send the application form back to Hubbard County stating we will not be applying calcium chloride in 2026.
 - Discussion on setting aside some funds in 2026 to help offset future increases in calcium chloride, and to pay for the 2030 audit as well as a disaster fund. Janet will ask a CTAS trainer how to do that.
- Correspondence
 - Donation recipients' thank you notes, advertisements and Hubbard County History Center newsletter..

The next Board of Supervisors meeting will take place on Wednesday, February 4, 2026, at 28666 Junco Drive, Nevis.

Meeting adjourned at 8:45.
Respectfully submitted by
Janet Dixon
Clerk-Treasurer