

Thorpe Township
Board of Supervisors Meeting Minutes
June 4, 2025

Present: Dan Demoret (Supervisor), Lorlie Harrington (Supervisor), Janet Dixon (Clerk/Treasurer)

Open at 6:05 pm

Minutes

- Janet emailed the minutes from the April 10, 2025, Board Meeting prior to the meeting for review.
- Lorlie made a motion to approve the minutes as reviewed, Dan seconded, all approved, motion carried.

Treasurer's Report

- Janet emailed the June Cash Control Statement and Bank Statement prior to the meeting for review.
- Motion to approve the Treasurer's Report as reviewed made by Dan, seconded by Lorlie, all approved, motion carried..

Budget

- 2025 budget to date was reviewed.

Claims / Payroll

- Janet presented the claims and payroll, Dan made a motion to approve them, Lorlie seconded, all approved, motion carried.

Old Business

- IRS penalty letter – Received a letter stating they needed an additional 60 days to repond.
- SLFRF funds –
 - Janet submitted the 2024 report on time. The funds were expended in 2024, and sometime in the future the government will close out the funding reporting, but the reporting piece has not been completely finished.
- Cemetery
 - Murrey Surveying expects the survey of the cemetery to be completed this summer.
- .gov domain for website –
 - Janet talked to Cora Willenbring about moving the website to .gov. She will work on it this summer.

- Agreed-Upon Procedures Audit
 - It is underway. Janet found an app that scans documents which has proved to be a time saver.
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- Minnesota Paid Leave
 - Janet will be registering Thorpe Township this summer, and will have an update in August.
- Change of address with Northview Bank
 - It needs signatures to add the PO Box address.

New Business

- Road maintenance
 - Janet will talk to Joe Ganley to see if he is interested/willing to be the official “road clearer” for Junco as Warren McGinnis was.
- MATTIT
 - Janet reported our Worker's Compensation premium was overdue this year. MATTIT changed the due dates, and said they sent notices, but Janet was unable to locate them in email. She sent a letter asking if they could have been sent to a past clerk's email, and has not received a response.
 - MATTIT sent out the new coverage for liability insurance. A question came up on the coverage information you sent out for Thorpe Township. Under "Inland Marine" it shows \$20,000 coverage for "Leased, Loaned or Borrowed Contractor's Equipment"? This is coverage, up to \$20,000.00 if the township needs to rent contractor's equipment.
- Inventory List
 - It was updated, and will be added to the Reorganization list so it is updated yearly.

The next Board of Supervisors meeting will take place on Wednesday, August 6, 2025, at the Town Hall, 31001 County Rd 91, Nevis.

Meeting adjourned at 7:45.

Respectfully submitted by
Janet Dixon
Clerk-Treasurer