

Thorpe Township
Reorganization Meeting Minutes
12-3-2025

Present: Lorlie Harrington (Supervisor), Isaiah Mooney (Supervisor), Dan Demoret (Supervisor), Janet Dixon (Clerk/Treasurer)

Opened directly following the Board of Supervisors Meeting

- Township Board Chairperson and Vice-Chairperson
 - Dan made a motion to accept Dan as Chair and Lorlie as Vice-Chair, Isaiah seconded, all approved, motion passed.
- Select Planning Committee Chairperson.
 - Dan made a motion to accept Dan as the Planning Committee Chair, Isaiah seconded, all approved, motion passed.
- Designate supervisor as Road Supervisor.
 - Dan made a motion that Isaiah continue as the Road Supervisor, Lorlie seconded, all approved, motion passed.
- Confirm that there is a current list of all officers.
 - List is attached, and Janet will send copies to Planning Commissioners.
- Adopt a schedule of the regular meetings.
 - February, June, August, October and December meetings will be at 6:00, on the first Wednesday of the month. April meeting will be on the second Wednesday.
 - February meeting will be at 28666 Junco Drive, December meeting will be at 23563 Just Our Lane. All other meetings will be held at the Town Hall, 31001 County 91.
- Designate a bank for the township accounts.
 - Dan made a motion to designate Northview Bank as the township's bank, Isaiah seconded, all approved, motion passed.
- Designate Road Maintenance Contractor.
 - Lorlie made a motion to designate Jeff's Professional Tree Service as the townships Road Maintenance Contractor, Isaiah seconded, all approved, motion passed.
- Designate one or more locations for legal notices.
 - Legal notices are posted at the Town Hall, the corner of County 91 and Junco Drive. Weather permitting they are also posted at the end of Jewel Drive.
- Review Calcium Chloride contract with Hubbard County.
 - Thorpe Township will not be applying calcium chloride in 2026.
- Set Compensation for town officers.
 - No change in compensation for town officers in 2026.
- Review insurance policies.
 - Insurance policies are up to date.
- Review Township positions that will be on the ballot in November.
 - Two supervisor positions will be on the ballot in November: Lorlie Harrington's and Isaiah Mooney's.
- Review and amend board policies as needed. (data retention and access, road management and snowplowing policies, etc.)
 - Policies are in place.

- Adopt an Administrative Policy for the township (Doc # TM7000)
 - Administrative Policy was adopted in 2025.
- Confirm the township has current Training and Reference material.
 - The Training and Reference material is in process.
- Review town ordinance book and resolution book.
 - Town ordinances are published on the webiste.
 - Janet is working to compile all the resolutions on the computer and a paper file.
- Designate a Noxious Weed Contractor/Plan.
 - Lorie made a motion for a Thorpe Township spotted knapweed bounty in 2026 at \$25/hour, Dan seconded, all approved, motion passed.

Meeting was adjourned at 7:36 pm.

Respectfully submitted,

Janet Dixon

Clerk/Treasurer